



# SIXTH FORM AGREEMENT 2023-2024

Sixth Form Ethos: Believe - Achieve - Exceed - Succeed

As a student who has chosen to join Samuel Whitbread Academy Sixth Form you are committed to sharing our values and expectations. Parents and carers also need to be in a position to support and challenge their child to meet these requirements and support the Sixth Form in meeting these high standards.

The details below set out the minimum expectations we have of our Sixth Form students which we are convinced will help you fulfill your potential.

Please read them carefully, as students who find themselves unable to meet these expectations may be asked to reconsider their future in the Sixth Form.

## ATTENDANCE AND PUNCTUALITY

By joining Samuel Whitbread's Sixth Form you have agreed to...

- ◆ Arrive punctually for every morning registration to access the full personal development and cultural capital programme: <https://www.samuelwhitbread.org.uk/page/?title=Personal+Development+and+Cultural+Capital&pid=269>
- ◆ Attend all lessons, every day of the academic year with the obvious exception of genuine illness and personal circumstances such as bereavement.
- ◆ You must swipe in and out with ID cards at the side gates.
- ◆ Provide parental written support for all absences in advance, when known, or on the first day back in school. Any sickness has to be reported on the first day and any subsequent days via telephone, or email to the Pastoral and Academic Support Officer.
- ◆ If a subject's attendance unauthorised falls below 80% you could be required to pay exam entries.
- ◆ If overall attendance falls below 90%, there is a greater chance of a student not meeting their target grades and as such continuation into Year 13 maybe jeopardised.
- ◆ Ensure leave of absence forms are completed and handed to the Pastoral and Academic Support Officer for any days out that are authorized.

## ACADEMIC WORK

By joining Samuel Whitbread's Sixth Form you have agreed to...

- ◆ Complete at least one form of academic enrichment.
- ◆ Attend all timetabled lessons on time for all subjects throughout the academic year.
- ◆ Complete all work punctually and to the best of your ability.
- ◆ Prepare work for lessons in advance, as and when required.
- ◆ Keep staff aware of any problems which may be affecting your commitment and academic application.
- ◆ In Internal Progression Exams (IPEs) at the end of Year 12, achieve at least a pass grade in all courses (E grade at A level) in order to progress into Year 13.
- ◆ Ensure academic and extra-curricular opportunities are undertaken to enhance future applications.
- ◆ Ensure all compulsory elements of the Sixth Form organization and resources are sourced: [https://www.samuelwhitbread.org.uk/site/data/files/sixth\\_form/EBC09D48CBE3864589030C5F67A5B071.pdf](https://www.samuelwhitbread.org.uk/site/data/files/sixth_form/EBC09D48CBE3864589030C5F67A5B071.pdf)

## APPEARANCE

By joining Samuel Whitbread's Sixth Form you have agreed to...

- ◆ The Sixth Form dress code is professional and should be appropriate for the particular subject/course of study. Please refer to the professional dress code policy on the Sixth Form webpage: <https://www.samuelwhitbread.org.uk/page/?title=Dress+Code&pid=61>
- ◆ Please remember you are role models for the rest of the school.

## ATTITUDE

By joining Samuel Whitbread's Sixth Form you have agreed to...

- ◆ Maintain a positive attitude towards school life, making constructive contributions and becoming actively involved whenever possible.
- ◆ Achieve at least a good attitude to learning in all courses for all reports. Aspire to achieve excellent attitude to learning grades in all courses.
- ◆ Abide by the Sixth Form ethos: **Believe – Achieve – Succeed – Exceed**
- ◆ Complete all work and tasks set as part of the Reading, Reflection and Revision (RRR) days after each predict cycle.
- ◆ Ensure that the organizational standards and requirements are met for all Sixth Form courses: [https://www.samuelwhitbread.org.uk/site/data/files/sixth\\_form/CC6FBA8D2232AA5B328921256ABF1537.pdf](https://www.samuelwhitbread.org.uk/site/data/files/sixth_form/CC6FBA8D2232AA5B328921256ABF1537.pdf)



### As a **student** in Samuel Whitbread Academy Sixth Form, I will ...

- ◆ Strive to achieve the highest possible academic standards of which I am capable.
- ◆ Recognise that study in the Sixth Form is a full-time occupation and I will fulfil the planned learning hours as directed, including any additional study periods. Attend all lessons, assemblies and registration periods.
- ◆ Attend all out of lesson revision and practical sessions where applicable. Some of these can be during period 6 from 3-4pm.
- ◆ Arrive to all sessions punctually.
- ◆ Ensure work set for lessons where the teacher is absent is completed – work will be set on Edulink and google classrooms.
- ◆ Follow agreed procedures to report any absence.
- ◆ Meet homework and coursework deadlines.
- ◆ Use study periods productively, take responsibility for my own learning and use my planner effectively.
- ◆ Bring resources to lessons as necessary.
- ◆ Respect study spaces that sixth formers have access to.
- ◆ Be a positive role model for younger students.
- ◆ Keep paid work to a maximum of 10hrs a week and never during school time.
- ◆ Be mindful that period 6 (3.00 – 4.00pm) is officially part of the school timetable and can be used for timetabled lessons.
- ◆ Manage my social life and any other commitments accordingly, so as not to impede on my studies.
- ◆ Abide by the Sixth Form dress code.
- ◆ Abide by the Academy's No Smoking and no vaping Policy.
- ◆ Not act in any way which could/might bring the reputation of the school into disrepute.
- ◆ Register my car/moped/motorbike with the sixth form office should I wish to bring it on to the school site and abide by the guidelines set out by the school re parking and driving safely.
- ◆ Treat school staff, fellow students, property and resources with respect.
- ◆ Avoid taking holidays during school time.
- ◆ Inform my Head of Year if any outside commitments or extra-curriculum activities may have an impact on my learning.
- ◆ Ensure you are aware of the school behavior sanction levels that are applicable to sixth form students. B1s are used for Sixth Form students.
- ◆ Be aware and mindful of the Sixth Form Penalty Hour:  
<https://www.samuelwhitbread.org.uk/page/?title=Standards+and+Sanctions&pid=98>

### Samuel Whitbread Academy **staff** will...

- ◆ Undertake to provide the highest standards of academic, moral and social education.
- ◆ Provide regular assessment of work with constructive feedback on how student's work can be improved.
- ◆ Provide a Sixth Form induction day to help students make the academic and social transition from Yr11 to Yr 12.
- ◆ Provide support, information advice and guidance on Further and Higher Education and employment opportunities.
- ◆ Communicate with home regularly on aspects of school life including student's progress, achievement, attendance and pastoral issues (where necessary or appropriate).
- ◆ Foster an attitude of open mindedness, empathy and understanding between different ethnic heritages.
- ◆ Provide access to a range of curriculum and extra-curriculum activities and experiences to enrich and broaden student's education.
- ◆ Provide a tutor programme every day that follows the Sixth Form personal development and cultural capital programme.

### As a **parent/carer**, I will...

- ◆ Support and encourage my child to achieve their potential.
- ◆ Recognise that Sixth Form study is a full-time education.
- ◆ Support the school in the expectation that students attend lessons, assemblies and registration periods.
- ◆ Maintain close communication with the school on aspects that could affect student's progress, including attendance and pastoral issues.
- ◆ Follow agreed procedures to report any absence.
- ◆ Provide a suitable area for home study.
- ◆ Encourage my child to keep paid work to a maximum of 10hrs a wk.
- ◆ Support the school by not taking my son/daughter on holiday during term time.