

**Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 14<sup>th</sup> July 2022**

Item		Action
1	<p><b>WELCOME AND INTRODUCTIONS</b></p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Vice Principal (IB), Vice Principal (CL), Associate Principal (RC) and BEST Chief Financial Officer (CFO).</p> <p>Apologies – Two governors were absent. Apologies were accepted. Declarations of Interest – No interests were declared.</p>	
2	<p><b>FINANCIAL PERFORMANCE</b></p> <p>The BEST Chief Financial Officer gave a verbal update on the financial performance of the academy including reserves and ESFA income received. The CFO addressed concerns from governors regarding Pfi.</p>	
3	<p><b>OFSTED</b></p> <p>The Principal gave an update and presented the six key strategic aims for the academy. The Principal answered Governor questions on plans provided. Governors agreed to attend first link meeting before October half term.</p>	
4	<p><b>UPDATE ON PP STUDENTS &amp; NTP PROGRAMME</b></p> <p>The Associate Principal (RC) gave a presentation and overview on PP Students. He spoke about PP student data, updates to processes and the impact of the processes put in place. He presented questions from governors and answered queries on his report.</p>	
5	<p><b>HoDs AWAY DAY &amp; DEPARTMENT DEVELOPMENT PLANS (DDPs)</b></p> <p>The Vice Principal (CL) gave a verbal update on the HoDs Away Day and Department Development Plans (DDPs). She highlighted plans and answered questions from governors about the focus for next year.</p>	
6	<p><b>STAFFING &amp; CPD PRIORITIES</b></p> <p>The Vice Principal (CL) gave a verbal update on staffing and CPD priorities and responded to Governor questions.</p>	

7	<p><b>EDUCATIONAL PERFORMANCE</b></p> <p>The Vice Principal (IB) presented Year 9 and Year 10 performance data and answered governor questions provided in advance and during the meeting.</p>	
8	<p><b>SEF/SDP PROGRESS REVIEW</b></p> <p>The Principal presented on SEF document provided and explained the document. Governors provided feedback on the document.</p>	
9	<p><b>PRINCIPAL'S REPORT</b></p> <p>The Principal gave a verbal update, highlighting the following:</p> <ul style="list-style-type: none"> <li>• Exams for Y11 and Y13.</li> <li>• Transition for Year 8.</li> <li>• Student events: Summer Arts Festival, Y8 Meet the Tutor Evening, Night at the Musicals and the Clifton Jubilee Celebration.</li> <li>• Department reviews.</li> <li>• Attendance.</li> </ul>	
10	<p><b>TWO TIER UPDATES</b></p> <p>The Principal gave a verbal update on the two tier process. Governors commented on revised dates from Local Authority.</p>	
11	<p><b>POLICIES</b></p> <p>Governors discussed the policy changes and confirmed they were happy to adopt the Cover Policy. The Principal confirmed the Assistant Principal had updated the Screening Searching &amp; Confiscation Policy. Governors ratified the Screening Searching &amp; Confiscation Policy at the meeting.</p> <p>Governors asked that the Assistant Principal update the Behaviour Management inc Exclusions &amp; Physical Intervention Policy to reflect changes discussed to then be ratified at the next meeting.</p>	
12	<p><b>GOVERNOR LINK ROLES &amp; VISIT FEEDBACK</b></p> <p>The Principal updated governors on Governor Link roles. Governors were advised that there are a number of NGA online training sessions that they can attend online.</p>	

14	<p><b>MINUTES and ACTIONS OF THE PREVIOUS MEETING</b></p> <p>Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 24<sup>th</sup> May 2022 were agreed.</p>	
	<p><b>AOB</b></p> <p>Governors agreed LGB meeting dates for 2022/23.</p> <p>Governors discussed the Anthecology and asked questions regarding its purpose.</p>	
15	<p><b>Next meeting date</b></p> <p>Thursday 22<sup>nd</sup> September, 7pm. In person Meeting.</p>	