



## Policy statement on Provider Access

### Samuel Whitbread Academy: Provider Access Policy

#### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### Pupil entitlement

All pupils in years 9-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses including apprenticeships.

#### Management of Provider Access Requests Procedure

A provider wishing to request access should contact Emma Foreman, Careers Leader  
 Telephone: 01462 629900 Email: [eforeman@bestacademies.org.uk](mailto:eforeman@bestacademies.org.uk)  
 Please see BEST policy on GDPR for information on data handling.

#### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers: These events and any interaction with students will be in line with our safeguarding policy.

Year Group	Opportunities	
9	Life skills – delivered through Engaging Minds and tutor group opportunities Assembly Careers Fair One to one appointments with 4YP careers advisor World of work day KS4 options event Parent Information Evening	
10	Tutor time opportunities Careers Fair Assembly One to one appointments with 4YP careers advisor <b>Employer Mock Interview</b> <b>Work Shadowing</b>	
11	Assembly on opportunities at 16 Post-16 evening Post-16 taster sessions Tutor time opportunities Careers Fair One to one appointments with 4YP careers advisor	
12	Higher Education Fair Post-18 assembly - apprenticeships Careers Fair One to one appointments with 4YP careers advisor	Small group sessions: future education, training and employment options <b>Work Experience</b>
13	Higher Education Fair Post-18 assembly - apprenticeships Careers Fair	Small group sessions: future education, training and employment options

	One to one appointments with 4YP careers advisor UCAS support
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception which will then be displayed in the library which is managed by the school librarian. The Library is available to all students at lunch and break times.

### **Approval and review**

Policy holder: Emma Foreman Careers Leader

Date ratified by the Board of Governors – April 2022

Next review date – April 2023