

Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 10th July 2025

Item		Action
1	WELCOME AND INTRODUCTIONS Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Assistant Principal (AO), Assistant Principal (EF) and SENDCo (JS). The Chair advised that Governors (RF, LF and TE) are leaving the governing board. The Chair confirmed she will step down from the Chair role at the end of the academic year and become an Associate Governor. The Principal confirmed Governor (AW) will be the interim Chair from September. The Chair discussed the recruitment process underway for new governors. Apologies – Five Governors were absent. Apologies were accepted. Declarations of Interest – No interests were declared.	
2	SEN - Analysis and information on impact of Lexia The SENDCo (JS) gave an update on progress and discussed tracking this on Lexia and ways to improve the use of this. She discussed literacy and using Lexia places to support students that need extra help with involvement from the English department. Governors asked questions about Lexia licensing and the English department.	
3	BEHAVIOUR The Assistant Principal (AO) gave an update on behaviour, exclusions and pastoral issues. He highlighted that the system changes have been well received and day to day there were low numbers of escalations. He stated that working with year teams on expectations for new Y9. He discussed exclusion data. He stated that will run more targeted behaviour curriculum work and will run Y10 pilot with targeted PP students from September. The Assistant Principal answered some Governor questions on RESET and Behaviour Toolkit and suspension learning materials.	
4	PROPOSED CHANGES TO BEHAVIOUR POLICY The Assistant Principal (AO) gave an update on proposed changes to the Behaviour Policy. Governors agreed changes to policy.	
5	TUTOR TIME & PSHE The Assistant Principal (AO) presented his proposal for Tutor time and PSHE. Governors asked questions about the form time programme and flexibility of this.	
6	CPD PRIORITIES	

	The Assistant Principal (EF) presented an update on the three Teaching and Learning priorities. She advised there would be two teacher apprenticeships this year. She answered questions about staff responses to priorities. The Governors and Principal thanked Assistant Principal (EF) for taking on the Head of English role this year.	
7	PRINCIPAL'S REPORT The Principal gave an update including: • Budget • Kit racing car for students to build in engineering • Ex Student Hayder Rothschild Hoozeer won Short Film BAFTA for 'Paper, Rock, Scissors'. • Y11 Prom & Y13 Prom went well. Summer Arts Festival and 9-5 Musical on this week. • Y9 & Y10 Sports Day this week and House Olympics next week. • Peru Trip Governors asked questions about the curriculum maps, budget and utilities.	
8	POLICIES Governors discussed the policy changes and agreed they were happy to adopt the Behaviour Management inc Exclusion & Physical Intervention Policy, Policy Statement on Provider Access, Examinations Policy and Minibus Policy.	
9	GOVERNOR LINK ROLES & VISIT FEEDBACK The Chair asked all Governors to upload their reports for this year if they hadn't already done so. She confirmed the updated Organogram showed governors their Senior Team Link and asked that all Governors make contact in September. The Chair confirmed that Governors also have subject links too and need to meet with their link termly. There were no questions.	
10	MINUTES and ACTIONS OF THE PREVIOUS MEETING Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 22 nd May 2025 were agreed.	
11	AOB • Governors agreed LGB meeting dates for 2025/26. The Chair asked the Principal to review governor suggestions about meeting dates. • The Chair discussed the Open Evenings and Awards Evenings. All Governors are welcome to attend. • Governor (GS) feedback to governors on the recent HoDs Presentations. • The Principal thanked the Chair (SD) for all her work on the Governing Board.	
12	Next meeting date Thursday 2 nd October 7pm - in person meeting.	