



SAMUEL WHITBREAD ACADEMY

Damage to Academy Property Policy

AUTHOR: Principal

LOCATION: Intranet

ACCESSIBILITY STATUS: All staff

RELEVANT GOVERNORS COMMITTEE: Local Governing Board

DATE OF ORIGIN: November 2018

SENIOR TEAM REVIEW DATE: January 2026

GOVERNOR REVIEW DATE: February 2026

EFFECTIVE DATE: February 2026

NEXT POLICY REVIEW DATE: January 2028

Contents

Rationale and Aim 3

Policy..... 3

Monitoring and Evaluation 3

Implementation and Review 3

Author and Date 3

Damage to Academy Property Policy

Rationale and Aim

This policy applies to all pupils/students who attend academies within Bedfordshire East Schools Trust (BEST) and should be referred to in the event of any damage to academy property.

Policy

Any pupil/student who causes damage, or is suspected of causing damage, to academy property will be referred to the appropriate year team. The pastoral team will carry out an investigation and using the SWA Behaviour Policy will impose any sanctions deemed appropriate. This will also involve, if appropriate, debt recovery. A copy of the behavioral policy can be found on the academy website.

Monitoring and Evaluation

The effectiveness of this policy will be regularly monitored by the following staff at each academy:
Samuel Whitbread Academy Operations Manager

Implementation and Review

This policy will be circulated to all academy staff and published on the academy websites for parent/carer information. The policy will be reviewed two yearly.

Author and Date

Tony Edwards – January 2022

Reviewed by N Martin – January 2026

Date ratified by Governors – February 2026

Next review date – January 2028