



# **SAMUEL WHITBREAD ACADEMY**

## **Damage to Academy Property Policy**

**AUTHOR:** Principal

**LOCATION:** Intranet

**ACCESSIBILITY STATUS:** All staff

**RELEVANT GOVERNORS COMMITTEE:** Local Governing Board

**DATE OF ORIGIN:** November 2018

**SENIOR TEAM REVIEW DATE:** January 2020

**GOVERNOR REVIEW DATE:**

**EFFECTIVE DATE:**

**NEXT POLICY REVIEW DATE:** January 2022

**Contents**

*Rationale and Aim* ..... 3

*Policy*..... 3

*Monitoring and Evaluation* ..... 3

*Implementation and Review* ..... 3

*Author and Date* ..... 3

# **Damage to Academy Property Policy (2018)**

## ***Rationale and Aim***

This policy applies to all pupils/students who attend academies within Bedfordshire East Schools Trust (BEST) and should be referred to in the event of any damage to academy property.

## ***Policy***

Any pupil/student who causes damage, or is suspected of causing damage, to academy property will be referred to the appropriate pastoral year team (in lower schools this may be the class teacher). The pastoral team will carry out an investigation and using the BEST Behaviour Policy will impose any sanctions deemed appropriate. This will also involve, if appropriate, debt recovery.

## ***Monitoring and Evaluation***

The effectiveness of this policy will be regularly monitored by the following staff at each academy:

Samuel Whitbread Academy GTFM Liaison Manager

## ***Implementation and Review***

This policy will be circulated to all academy staff and published on the academy websites for parent/carer information. The policy will be reviewed two yearly.

## ***Author and Date***

Tony Edwards – January 2020

Date ratified by Governors – February 2020

Next review date – January 2022