

May 2018 (information copy)



Dear Parent / Guardian,

Principal **Nick Martin**
BSc, MA, PGCE, NPQH

Re: Fieldwork skills requirement for GCSE Geography (Walton-on-the-Naze, Essex)

As you may be aware, students are required by the new 9-1 Geography GCSE courses to undertake two contrasting fieldwork experiences. In order to meet this compulsory requirement, we have arranged to study a coastal environment during the second half of the summer term and plan an urban environment study later in the Autumn term. The skills gained are now assessed within the 01 & 02 examination papers rather than through a piece of coursework/ controlled assessment.

It is important that students have the opportunity to be immersed in the fieldwork processes so they are fully prepared for their examinations at the end of Year 11. The work will directly relate to the units of study from the specification, therefore further enhancing their understanding of what has been learnt in class.

Owing to the large numbers of students taking the subject the coastal trips will run over three days. Please make sure your son/daughter is clear about which day they will be attending the trip before completing the return slip.

Class : **Year 10**

Date: **Information copy – please refer to letter issued by class teacher**

Teacher:

Students involved:

Please ask your son/daughter to check carefully that these dates are suitable and do not conflict with any other commitments. If this is the case, please notify the Geography Department immediately via their class teacher either in writing or by emailing them (initial & surname)[@bestacademies.org.uk](mailto:initial@surname@bestacademies.org.uk) The coach, minibus & staffing is at capacity for all days, to keep costs at a minimum, so any changes will have on a knock on effect. We will, however, endeavour to ensure any genuine needs to alter a date are met wherever possible.

We are asking for a voluntary contribution towards the cost of the trip of £14.50 per student to cover transport, insurance and necessary resources. We will depart school at 8:20am and return at approximately 6:30pm, traffic dependent, so arrangements will need to be made for students to be collected. Students are not required to wear the Academy uniform (but must be appropriately dressed for fieldwork in a public place) and they can either bring a packed lunch or, if preferred, money for lunch as they will have time and access to food outlets within Walton. Please contact me if you have any concerns regarding cost or any further questions.

Yours sincerely,

N Sahai – HoD Geography nsahai@bestacademies.org.uk

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The finance office will collect the consent slips and any payments not made via the online system below between **14th to 25th May 2018**

Please use the online payment facility <https://pmx.parentmail.co.uk/>

A generic copy of this letter will be posted on the SWA website for reference and you should also be able to access the details about the Academy insurance.

Principal **Nick Martin**
BSc, MA, PGCE, NPQH

Consent form which **must** be returned please in order for your son/daughter to participate:

KS4 Geography Controlled Assessment Fieldtrip to Walton-on-the-Naze (Yr10 June 2018)

Before signing this consent form it is important you understand that:

1. While the supervisory adults in charge of the group will take all reasonable care of the young person, neither they, nor BEST Academies, can necessarily be held liable in respect of loss of or damage to property or injury suffered by the young person arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of BEST Academies, its employees or official volunteers.
2. You have read and understood the extent and limitations of the insurance cover provided. For details please see the school website.
3. You agree to your child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

I hereby give consent for my son/daughter _____
Form class _____ to attend the field visit to Walton-on-the-Naze on their specified date below:

Class : Year 10	Date: (as issued by class teacher)
Teacher:	Students involved:

I have paid via Parent mail website/ enclose the sum of £14.50 (cash/ cheque payable to Samuel Whitbread Academy fund) &/or **consent to the trip**.

Signed: _____ (Parent/Guardian) Date: _____

PRINT: _____ Contact number(s) for date of the trip: _____

Any relevant medical information we should be aware of (please continue on the reverse if required):

