

## Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 26<sup>th</sup> September 2024

Item		Action
1	<p><b>Welcome and Introductions</b></p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Associate Principal (Lee Huckle), Vice Principal (Ian Butler) and Associate Principal (Charlotte Kirkman).</p> <p>Apologies – Five governors were absent. Apologies were accepted. Declarations of Interest – No interests were declared.</p>	
2	<p><b>Elect Chair and Vice Chair</b></p> <p>Governors elected the Chair for the 2024/25 academic year. Governors will elect the Co-Vice Chair at the December meeting.</p>	
3	<p><b>Behaviour &amp; Attendance</b></p> <p>The Associate Principal highlighted from her report the focus on student praise and aims for the year. She discussed suspensions and permanent exclusions data. She discussed the change to the use of toilet process. The Associate Principal discussed changes to mobile phone government guidance which led to the introduction of mobile phone pouches for Year 9 students in school. She explained the behaviour point's process for inappropriate mobile use for each year group and mobile points issued to date. She confirmed attendance was above national average and advised actions for the coming year. Governors asked questions about the impact and financial cost of the new mobile phone policy and pouches.</p>	
4	<p><b>Educational Performance</b></p> <p>The Associate Principal discussed the A Level headlines and summary of 2024 KS5 results. The Vice Principal confirmed the GCSE results. He summarised that 71% got 9-4 GCSE grades and 51% 9-5 GCSE in English and Maths. Governors asked questions regarding SEND and disadvantaged children, boys/girls results and what department support is in place. Governors thanked the staff for all their work.</p>	
5	<p><b>Confirm LGB Responsibilities inc. Governor Link Roles</b></p> <p>The Chair confirmed that received three governors resignations over the summer so will need to reallocate Governor Link Roles. She confirmed that recruited further Governors and asked for either SEND, Finance, Marketing or GDPR experience. The Chair explained governor link visit process and links to each Department Development Plan (DDP).</p> <p>Governors confirmed they had read the Governance Handbook and understood the roles and responsibilities of the LGB.</p>	

<b>6</b>	<b>Principal's Report</b>  The Principal discussed the pack tabled to Governors in meeting that included the academies vision/values, strategic aims and plan, priorities, SEF and overview of outcomes.  Governors asked questions about the appraisal process.	
<b>7</b>	<b>Financial Performance</b>  The Principal discussed the financial position/budget information tabled to governors. Governors asked questions about the budget and staff pay rises.	
<b>8</b>	<b>Policies</b>  Governors had further questions they wished to be answered before approving the Behaviour Management inc Exclusions & Physical Intervention Policy. Governors agreed to adopt the Behaviour Management inc Exclusions & Physical Intervention Policy.	
<b>9</b>	<b>Minutes of the previous meeting</b>  Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 11 <sup>th</sup> July 2024 were agreed.	
<b>10</b>	<b>AOB</b>  The Chair confirmed HODs presentations to governors' are calendared for Friday 11 <sup>th</sup> October with Thursday 10 <sup>th</sup> October as back up day. Governors were asked to confirm if they can attend on either day.	
<b>11</b>	<b>Next meeting date</b>  Thursday 12 <sup>th</sup> December 7pm - online. Prior to meeting there will be data training.	