

Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Tuesday 8th February 2022

Item		Action
1	<p>Welcome and Introductions</p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Vice Principal (IB), Vice Principal (CL), Assistant Principal (TR), Associate Principal (RC) and BEST Chief Operating Officer (CS).</p> <p>Apologies – Three Governor sent apologies in advance. Apologies were accepted. Declarations of Interest - No interests were declared.</p>	
2	<p>Two Tier Update</p> <p>The BEST Chief Operating Officer (COO) delivered a verbal update and presentation on the two tier process including Local Authority data. Governors asked the COO questions about the process. Governors discussed recent two tier developments with a focus on what Local Governing Bodies need to consider and what issues this may pose specifically to SWA. The Chair asked that governors meet again after half term.</p>	
3	<p>Safeguarding: Feedback from Respect Group</p> <p>The Assistant Principal stated the update on the Respect Working Party had taken new direction and shared the student wellbeing survey. Governors discussed the outcomes of the student survey.</p>	
4	<p>Pupil Premium</p> <p>The Associate Principal provided a report and gave a verbal update on Pupil Premium. The Associate Principal discussed the three main strategies now focussing on.</p> <p>Governors discussed and challenged the strategies put in place and how this was checked and measured for effectiveness. Governors asked about involvement in the National Tutoring programme. The Chair asked that Pupil Premium was added as a rolling agenda item to the Local Governing Body meetings.</p>	
5	<p>Teaching and Learning - Department Reviews</p> <p>The Vice Principal gave a verbal update on Department Reviews. Governors praised the review process and the use of externals in process. Governors challenged some of the outcomes of the department reviews and asked how this process feed into appraisals.</p>	
6	<p>Educational Performance</p>	

	The Vice Principal provided information on the Curriculum Working Party update & Mock Results. The Vice Principal (IB) confirmed that mock results look strong. Governors questioned and challenged results.	
7	<p>Principal's Report</p> <p>The Principal highlighted the following from his report:</p> <ul style="list-style-type: none"> • COVID-19 update • Staff absence • Finance <p>Governors asked about behaviour, parental questionnaire and attendance data. Financial implications of rising utility costs were discussed.</p>	
8	<p>SEF</p> <p>The Principal provided the Academy SEF and asked that governors contact him if there are any questions. Governors will write to Sixth Form team to thank them for UCAS work.</p>	
9	<p>Policies</p> <p>Pre read: Homework & Independent Learning Policy, Anti-bullying Policy, Damage to Academic Property Policy, Bereavement Policy</p> <p>Governors discussed the policy changes and agreed they were happy to adopt the Homework & Independent Learning Policy, Damage to Academic Property Policy and Bereavement Policy. The Principal discussed reasons for changes to the Anti-bullying Policy. Governors asked that the Assistant Principal update the Anti bullying Policy to reflect changes discussed to then be ratified at next meeting. Principal confirmed discussed Complaints Policy wording on recordings with Governors. Governors ratified Complaints Policy at the meeting.</p>	
10	<p>Minutes of the previous meeting</p> <p>Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 7th December 2021 were agreed.</p>	
11	<p>Next meeting date</p> <p>Tuesday 29th March 7pm – In person.</p>	