

SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING – PUBLISHED MINUTES - Tuesday 18th May 2021

No.	Item
1	<p>WELCOME and INTRODUCTIONS</p> <p>Attending the online meeting in addition to the governors were SWA Vice Principals.</p> <p><u>Apologies</u> – One governor was absent. Apologies were accepted. <u>Declarations of Interest</u> – Four governors, with children in the school, declared an interest regarding Teacher Assessed Grades (TAGs).</p>
2	<p>STAFF QUESTIONNAIRE RESULTS</p> <p>Pre read: Staff Questionnaire Summary Apr 2021</p> <p>The Vice Principal discussed the results from the Staff Questionnaire April 2021, highlighting it was the biggest staff sample they have had to date. Governors questioned staff concerns about behaviour. The Vice Principal reassured them that steady progress was being made and several measures put in place.</p>
3	<p>PRINCIPALS REPORT</p> <p>The Principal gave a verbal update highlighting:</p> <ul style="list-style-type: none"> • Sudden passing of Y11 pupil and the deep impact on the school. • Success of the Y11 and Y13 exams. • Head of Product Design and an ICT teacher needed. • Mid-year Appraisals worked well. • Review of School Development Plan (SDP) in process. • Safeguarding training all up-to-date. <p>Governors expressed condolences regarding the pupil passing away. They asked SWA consider how pupils/staff could pay their respects</p> <p>The Vice Principal presented a timeline detailing the process and key dates for the TAGs. Governors asked about the appeals process. The Vice Principal explained how mitigating circumstances would be dealt with and asked for a governor, with no other links to the school, to be on the panel. Governors discussed Staff workloads and ways of recognising their fantastic efforts this year.</p>
4	<p>TWO TIER UPDATE</p> <p>No update available. Another meeting with Central Bedfordshire Council (CBC) and BEST was planned, so more to report at next LGB Meeting.</p>

5	COVID CATCH UP The Principal asked for questions regarding the recovery expenditure breakdown given to governors. Once the TAGs are in he will evaluate the impact of the spend and report to governors. Governors questioned whether the funding was sufficient and how the impact would be evidenced.
6	FINANCIAL PERFORMANCE The Principal said next year is on target. Governors discussed the financial impact of Two Tier and the successful funding application to BEST for additions to the memorial garden.
7	YEAR 9 OPTIONS The Vice Principal reported on the uptake of subjects. Governors looked at trends and discussed the impact of agreed strategies on the uptake of specific subjects such as EBacc languages and BTECs.
8	OPEN DAYS, PARENTS MEETINGS AND TUTOR MEETINGS The Principal gave a verbal update on plans for Open Evenings and Parents Evenings if the government roadmap out of lockdown continues as planned. He reassured governors that the school was prepared to go online for these events if needed.
9	GOVERNORS TERMS/RECRUITMENT The Chair confirmed three governor terms were due to expire shortly. Governors confirmed they were happy for them to be reappointed for a further three years. The Chair asked for approval to recruit two new governors – one community and one parent. Governors approved.
10	POLICIES and ADDENDUM/GUIDANCE Governors discussed the policy changes and agreed they were happy to adopt the Pupil Premium Policy, Relationships & Sex Education Policy and Assessment Policy. Governors were happy to adopt the E-safety Policy, pending a response from the author about art storage. The Principal informed governors SWA were moving to a new internet provider for increased speed and protective measures.
11	MINUTES and ACTIONS OF THE PREVIOUS MEETING Governors confirmed they had read the minutes from the last meeting. The minutes from the LGB meeting on the 23 rd March 2021 were agreed.
12	AOB Governors discussed LGB Meeting dates for 2020/21, Rugby sponsorship and the Governors Community Award.
13	NEXT MEETING DATE Tuesday 13th July. Virtual Meeting held via Zoom.