

**Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 8<sup>th</sup> December 2022**

<b>Item</b>		<b>Action</b>
<b>1</b>	<p><b>WELCOME AND INTRODUCTIONS</b></p> <p>The Chair welcomed the new governors to the meeting. Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), and BEST Chief Operations Officer (CS).</p> <p>Apologies – Two governors were absent. Apologies were accepted. Declarations of Interest – No interests were declared.</p>	
<b>2</b>	<p><b>BEST PRESENTATION</b></p> <p>The BEST Chief Operations Officer (CS) gave a verbal update on Schools for the Future.</p> <p>The BEST COO discussed the Shefford and Stotfold Cluster process going forward.</p> <p>Governors discussed issues with Schools for the Future. Governors expressed concerns on the possible impacts on SWA.</p>	
<b>3</b>	<p><b>BEHAVIOUR &amp; ATTENDANCE</b></p> <p>The Principal answered questions on the reports.</p> <p>Governors challenged on issue around locking toilets. Governors suggested possible solutions and asked that the school try different strategies.</p>	
<b>4</b>	<p><b>UPDATE ON DEPARTMENT REVIEWS</b></p> <p>The Vice Principal (CL) answered pre-recorded questions on Department Reviews.</p> <p>Governors asked questions about the impact of KS3 curriculum and strengths and improvements in departments.</p>	
<b>5</b>	<p><b>CAREERS AND STUDENT DESTINATIONS</b></p> <p>The Chair asked if there were any questions on the Associate Principal's (EF) report.</p>	

	<p>Governors passed on their thanks to the Associate Principal and careers team for the excellent Year 11 Careers Fair. Governors asked questions about the Careers Fair and Year 9/10 Work Experience. Governors asked that the school broaden the apprenticeship employers attending the Year 11 Careers Fair. Governors asked about the impact of the newly imbedded Behaviour Policy on the staff survey results.</p>	
<b>6</b>	<p><b>PRINCIPAL'S REPORT</b></p> <p>The Principal gave a verbal update highlighting:</p> <ul style="list-style-type: none"> <li>● Mock Exams went well.</li> <li>● Christmas Showcase and Pantomime.</li> <li>● U18 Rugby through to semi-final.</li> <li>● Attendance – data updated.</li> <li>● Appraisal process completed.</li> <li>● Budget</li> <li>● DDP/SEF – updated.</li> <li>● Attendance – numbers in line with national average.</li> </ul> <p>Governors discussed issues related to attendance and possible solutions for this. Link Governor (RF) will follow up with Associate Principal (CK) in next link meeting.</p>	
<b>7</b>	<p><b>GOVERNOR LINK FEEDBACK FROM VISITS</b></p> <p>All reports added to Governor Hub with couple of exceptions where meet but need to add reports. Discussed Governor and SLT Links.</p>	
<b>8</b>	<p><b>SCHOOL CALENDAR</b></p> <p>The Principal gave a verbal update on school calendar.</p> <p>All Governors are welcome to attend the school pantomime.</p>	
<b>9</b>	<p><b>MINUTES AND ACTIONS OF THE PREVIOUS MEETING</b></p>	

	<p>Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 20<sup>th</sup> October 2022 were agreed.</p> <p>Governors asked that the Assistant Principal (TR) and Associate Principal (CK) attend the next meeting to update on discussions with other schools on outstanding anti-bullying outcomes.</p>	
<b>10</b>	<p><b>POLICIES</b></p> <p>Governors confirmed they were happy to adopt the Attendance Policy, Complaints Policy, Emergency Evacuation and Invac Procedure and Minibus Policy.</p>	
<b>11</b>	<p><b>PAY MEETING/APPRAISAL REPORTS</b></p> <p>The Chair of Governors confirmed that three Governors attended the Pay Committee meeting and the Pay Awards were all approved.</p>	
<b>12</b>	<p><b>AOB</b></p> <p>None noted.</p>	
<b>13</b>	<p><b>Next meeting date</b></p> <p>Thursday 9<sup>th</sup> February, 7pm – virtual meeting.</p>	