

**Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 20<sup>th</sup> October 2022**

<b>Item</b>		<b>Action</b>
<b>1</b>	<p><b>Welcome and Introductions</b></p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Associate Principal (RG) and Assistant Principal (TR).</p> <p>Apologies – Three governors were absent. Apologies were accepted. Declarations of Interest – No interests were declared.</p>	
<b>2</b>	<p><b>Pupil Premium (PP)</b></p> <p>The Associate Principal (RG) discussed his report and where the school is with assessments and judging where pupils are. He highlighted working with RADY (Raising Attainment) to ensure there is positive discrimination and proportional representation across the academy. Governors discussed the Associate Principal’s strategies listed in plan and suggested adding another leadership strategy to this. Governors asked how staff have responded to his action plan. The Governors thanked the Associate Principal for the quality and clear actions detailed in his report.</p>	
<b>3</b>	<p><b>Departmental Presentations to Governors</b></p> <p>The Principal explained the departmental presentations process to Governors. He confirmed that Governors met all departments except Sociology and Philosophy &amp; Ethics due to unforeseen circumstances the Principal confirmed he had met with these departments instead. He highlighted, and Governors agreed, that it had been another step forward. The Principal advised that whole school messages were clear in their presentations. Governors asked questions regarding what plans are in place to close the achievement gap and if there were any concerns.</p>	
<b>4</b>	<p><b>Principal’s Report</b></p> <p>The Principal highlighted the following from his report:</p> <ul style="list-style-type: none"> <li>• Staff absence.</li> <li>• Teachers’ appraisals and midyear review of support staff are nearly complete.</li> <li>• Budget is on track for this year.</li> </ul> <p>Governors asked questions about the absence rate, the impact of the new Behaviour Policy and the number of exclusions. Governors asked about the progress on the MFL and Science curriculum reviews, Collaborative Classrooms and P8 expectations.</p>	
<b>5</b>	<b>SEN</b>	

	The Assistant Principal (TR) discussed his report highlighting that he was no longer the SENDCO but is operationally involved and working with the new SENDCO (JS). He confirmed his duties in current role. Governors asked about the training and support being offered to new staff. The Assistant Principal (TR) answered Governor questions on SEN student mentoring, additional exam support, the increase in SEN student numbers and their achievements and attendance. He spoke about the SEN support and funding provided.	
<b>6</b>	<b>Safeguarding</b>  The Assistant Principal (TR) gave a verbal update on his action plan. Governors discussed and asked questions about the student survey results and how the academy deals with the challenge of child on child abuse. The Assistant Principal discussed outcomes and how this relates to his new role leading on personal development. The Principal/Assistant Principal advised they will discuss anti-bullying outcomes with other schools.	
<b>7</b>	<b>Financial Performance</b>  The Principal gave a verbal update on finances.	
<b>8</b>	<b>Minutes of the previous meeting</b>  Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 22 <sup>nd</sup> September 2022 were agreed.	
<b>9</b>	<b>Policies</b>  Governors confirmed they were happy to adopt the Examinations Policy, Behaviour Management inc Exclusions & Physical Intervention Policy, Accessibility Plan SWA and Supporting Students and Pupils with Medical Needs Policy. Governors agreed that three governors could sign off to approve future changes to the Behaviour Policy, so can be actioned swiftly before being ratified at the next meeting.	
<b>10</b>	<b>AOB</b> <ul style="list-style-type: none"> <li>• The Chair confirmed Governor (RF) has added his training presentation to Governor Hub.</li> <li>• The Principal and Governors discussed uniform issues and the use of logos on school uniform.</li> <li>• Governors discussed the BEST Governors Conference they attended.</li> </ul>	
<b>11</b>	<b>Next meeting date</b>  Thursday 8 <sup>th</sup> December, 7pm – virtual meeting.	