

SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING

Tuesday 4th February 2020

PUBLISHED MINUTES

	Minutes	Action
1	<p>APOLOGIES FOR ABSENCE & DECLARATION OF PERSONAL INTEREST</p> <p>Attending the meeting in addition to the governors were the two Vice Principals. A new governor was introduced and another welcomed back from sabbatical.</p> <p><u>Apologies</u> – There were no apologies for absence. <u>Declarations of Interest</u> - There were no declarations of personal interest relating to the agenda.</p>	
2	<p>MINUTES OF THE PREVIOUS MEETING</p> <p>Governors confirmed they had read the last minutes. The minutes from the Main LGB meeting on the 10th December 2019 were agreed</p> <p>The Chair confirmed they will be advertising for two Community Governors shortly.</p>	
3	<p>TEACHING AND LEARNING INITIAL FINDINGS</p> <p>The Vice Principal discussed the implementation of Department Deep Dive Self-evaluation Reviews. These will replace Quality of Education visits. They will give consistency and link to the new OFSTED framework. She explained how Governors would be involved and confirmed that the final reports would be shared with Governors.</p>	
4	<p>RESULTS – MOCKS</p> <p>The Vice Principal shared data regarding mocks. He explained that Governors now have access to all the most up-to-date data for their Link meetings and it should be presented in a more straightforward way for them to consider. Governors asked questions about predictions, analysis of papers and interventions/support offered to students.</p>	
5	<p>RESULTS – KS3 AND KS4</p> <p>No update was available at this stage.</p>	

6	<p>PRINCIPAL'S REPORT</p> <p>The Principal presented his Principal's Report and highlighted:</p> <ul style="list-style-type: none"> • SWA winning an International Film Award from Bank of England. • That the Finance Reports will be made available to Governors. 	
7	<p>CHAIR OF GOVERNORS REPORT</p> <p>The Chair gave a verbal update on what she has been doing including:</p> <ul style="list-style-type: none"> • Meeting with Principal every other week. • Responding to Two Tier consultation. • Advertising, and successfully recruiting, a new Staff Governor. • Arranging Safer Recruitment Training for senior leaders. • Attending Head of Department (HoD) meetings. 	
8	<p>UPDATES FROM ALL SUBJECTS/AREAS FROM ACTION PLAN</p> <p>The Principal confirmed that the Department Development Plans (DDPs) have all been updated.</p>	
9	<p>SELF EVALUATION FORM (SEF)</p> <p>The Principal presented the updated SEF.</p>	
10	<p>UPDATE ON INFORMAL ACTION PLANS PUT IN PLACE FOR STAFF</p> <p>This was discussed a part of the Agenda Item 3: Teaching and Learning Initial Findings.</p>	
11	<p>UPDATE ON BROOKE WESTON ACTION PLAN</p> <p>Governors discussed the updated Brooke Weston Action Plan.</p>	
12	<p>OFSTED ANNUAL REPORT</p> <p>Governors confirmed they had read the OFSTED Annual Report..</p>	
13	<p>SCHOOL INSPECTION DATA SUMMARY REPORT (IDSR)</p> <p>The Principal presented the updated IDSR. The Principal commented that Sixth Form has been added and he is happy that everything in there has an action plan associated with it.</p>	

14	<p>GOVERNOR AWARDS</p> <p>Governors agreed to discuss at the next meeting, in preparation to send out to staff for nominations in March.</p>	
15	<p>AOB - POLICY APPROVAL</p> <p>Governors formally adopted the Damage to Academy Property Policy and Emergency Evacuation and Invac Policy.</p>	
18	<p>NEXT MEETING DATE</p> <p>Next meeting date confirmed as Tuesday 24th March.</p>	