

**SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING – PUBLISHED MINUTES - Tuesday 13<sup>th</sup> July 2021**

| No. | Item  |
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| 1   | <p><b>WELCOME and INTRODUCTIONS</b></p> <p>Attending the online meeting in addition to the governors were SWA Vice Principals.</p> <p><u>Apologies</u> – Two governors were absent. Apologies were accepted.<br/> <u>Declarations of Interest</u> – No interests were declared.</p>   |
| 2   | <p><b>HEADS OF DEPARTMENT (HoDs) AWAY DAY &amp; DEPARTMENT DEVELOPMENT PLANS (DDPs)</b></p> <p>The Vice Principal gave an overview of the HoD Away Day. Really positive feedback with HoDs reflecting on their DDPs and understanding the objectives for the year ahead. The Teaching and Learning Link Governor said he had seen clear triangulation across all documents – the same principles discussed at the Away Day were evident in the Teaching and Learning Plan and in the Self Evaluation Form (SEF).</p>  |
| 3   | <p><b>PRINCIPALS REPORT</b></p> <p>The Principal highlighted the following from his written report:</p> <ul style="list-style-type: none"> <li>• Teacher Assessed Grades (TAGS) – a huge undertaking. Governors expressed thanks for the phenomenal amount of effort from teachers. The Principal highlighted the external quality assessment that had taken place.</li> <li>• COVID – children behaved really well when Public Health England sent in mobile PCR testing units. Found no cases in Y10, including staff. There have been cases throughout SWA since.</li> <li>• Challenge Partners - went really well. Need to decide whether SWA could get challenge from elsewhere going forward.</li> </ul> <p>Governors discussed the TAGs appeals progress and how it would be communicated to parents and pupils.</p> |
| 4   | <p><b>TWO TIER UPDATE</b></p> <p>The Principal gave a verbal update. Meeting with Central Bedfordshire Council (CBC) was postponed until this week. CBC are expected to present a re-draft of the proposal. Governors shared concerns about the impact of possible delays and frustration about the lack of progress from CBC.</p>  |
| 5   | <p><b>FINANCIAL PERFORMANCE</b></p> <p>The Principal said SWA is in a position to go ahead with the second phase of IT infrastructure improvements. New software is being introduced by BEST that will better align with the budget and expenditure, to improve reporting.</p>  |
| 6   | <p><b>SELF EVALUATION FORM (SEF)/SCHOOL DEVELOPMENT PLAN (SDP) PROGRESS REVIEW</b></p> <p>The Principal explained how the SEF has six themes that form the SDP, link to action plans of the Senior Leadership Team (SLT) and to DDPs. Governors discussed uptake of clubs by disadvantaged pupils and how cultural capital has been embedded into the curriculum.</p>   |

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| 7  | <p><b>EDUCATIONAL PERFORMANCE: TAG Update</b></p> <p>The Vice Principal gave a verbal update on the headline figures. He commented on the performance of independent learners and shared thoughts on how to filter findings into the independent learning strategy. Governors discussed the impact of children receiving additional tutoring.</p>   |
| 8  | <p><b>POLICIES</b></p> <p>Governors discussed the policy changes and agreed they were happy to adopt the Behaviour Management inc Exclusions Physical Intervention Policy, Cover Policy, Marking and Feedback Policy. The Principal explained forthcoming changes to the CCTV Policy.</p>   |
| 9  | <p><b>GOVERNOR LINK ROLES &amp; VISIT FEEDBACK</b></p> <p>The Principal talked through the SLT roles document, highlighting changes to Governors Link roles. Governors were all happy with this. Staff Governors to be linked to individual elements of the SDP.</p> <p>The Principal, Chair and Governors thanked the Vice Chair, who is stepping down from the LGB, for all her dedication and hard work, for working tirelessly to support the Two Tier project and drive Sixth Form improvement, and for providing a great level of challenge and support. She responded that it had been a pleasure and privilege to be part of the team and the school.</p> |
| 10 | <p><b>GOVERNOR RECRUITMENT &amp; TRAINING</b></p> <p>The Chair gave an update on the Governor applications received, to be shortlisted for interview next Thursday.</p>   |
| 11 | <p><b>MINUTES and ACTIONS OF THE PREVIOUS MEETING</b></p> <p>Governors confirmed they had read the minutes from the last meeting. The minutes from the LGB meeting on the 18<sup>th</sup> May 2021 were agreed.</p>   |
| 12 | <p><b>AOB</b></p> <p>Governors discussed their objection to the housing development proposal and the LGB Meeting Dates for 2021/22.</p>   |
| 13 | <p><b>NEXT MEETING DATE</b></p> <p>Tuesday 21st September. In-person Meeting.</p>   |