

Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Tuesday 24th May 2022

Item		Action
1	<p>WELCOME and INTRODUCTIONS</p> <p>The Co-Vice Chair (SB) confirmed he would be chairing meeting tonight.</p> <p>The Chair confirmed the running order for the agenda will change.</p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Vice Principal (IB), Vice Principal (CL), Assistant Principal (TR) and Associate Principal (RC).</p> <p>Apologies – Three Governor sent apologies in advance. Apologies were accepted. Declarations of Interest - No interests were declared.</p>	
2	<p>MINUTES and ACTIONS OF THE PREVIOUS MEETING</p> <p>Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 29th March 2022 were agreed.</p>	
3	<p>YEAR 9 OPTIONS</p> <p>The Vice Principal delivered a verbal update and presentation on the Year 9 options. Governors looked at trends and the Vice Principal discussed the impact on the uptake of specific subjects such as EBacc languages and performing arts. Governors asked the Vice Principal to pass on their thanks to the Timetable Team.</p>	
4	<p>COVID CATCH UP</p> <p>The Vice Principal (IB) gave a verbal update with an overview on the COVID catch up. He explained that the Associate Principal will provide analysis for this.</p>	
5	<p>EDUCATIONAL PERFORMANCE</p> <p>The Associate Principal provided a report and gave a verbal update on the impact of strategies on Pupil Premium (PP) student's performances. Governors asked questions about where improvements have been seen since interventions. The Associate Principal explained this and discussed some case studies. The Associate Principal confirmed PP gap is narrowing.</p>	
6	<p>SAFEGUARDING</p> <p>The Assistant Principal (TR) gave a verbal update on the Safeguarding Audit. Governor asked questions about careers and destinations work, the role of tutors, student concerns and benchmarking against other schools.</p>	

7	<p>STAFF QUESTIONNAIRE & PARENT SURVEY RESULTS</p> <p>The Vice Principal provided the results and gave a verbal update on the Staff and Parental Questionnaires. Governors questioned staff concerns about behaviour and communicating curriculum. The Vice Principal confirmed that the data had got better and have put several measures in place.</p>	
8	<p>OFSTED ANNUAL REPORT</p> <p>The Principal provided the OFSTED Annual Report and highlighted the experiences of children during COVID. He signposted Governors to the White Paper and providing children with support and tuition.</p>	
9	<p>SIA REPORT</p> <p>The Principal provided the SIA (School Improvement Advisor) Report and delivered a verbal update on this. Governors agreed on the whole it was a very positive report. Governors asked questions about Sixth Form, personal development and impact of CPD.</p>	
10	<p>TWO TIER UPDATE</p> <p>The Principal updated governors on the two tier process. The Principal confirmed there would be a working party including all local schools working with the Central Bedfordshire Council (CBC) Lead on this. Governors asked questions about the process.</p>	
11	<p>FINANCIAL PERFORMANCE</p> <p>The Principal provided a report and delivered a verbal update on the academy's financial performance.</p>	
12	<p>GOVERNOR COMMUNITY AWARD NOMINATIONS</p> <p>The Clerk confirmed outcome of Governor votes following nominations received from Year 11 and Year 13 Tutors. Governors agreed the winners for Year 11 and Year 13 Governor Community Awards. Governors acknowledged the large number of nominations received this year.</p>	
13	<p>GOVERNORS TERMS/RECRUITMENT</p> <p>The Chair gave a verbal update on Governor Terms/Recruitment and confirmed no governor terms were ending this academic year.</p>	
14	<p>PRINCIPAL'S REPORT</p> <p>The Principal highlighted the following from his report:</p> <ul style="list-style-type: none"> • Exams • Staff absence • Safeguarding • Attendance 	

	Governors thanked the Principal for his extensive report.	
15	<p>POLICIES</p> <p>Pre read: Behaviour Management inc Exclusions & Physical Intervention Policy updated, Screening Searching & Confiscation Policy, Relationships & Sex Education Policy</p> <p>Governors discussed the policy changes and agreed they were happy to adopt the Behaviour Management inc Exclusions & Physical Intervention Policy and Relationships & Sex Education Policy.</p> <p>The Co-Vice Chair discussed the reason for change to Appendix D in Behaviour Policy following governor feedback.</p> <p>The Principal advised that the Anti-racism Policy, that would have been due for governor review, has been incorporated into the Equality Guidance. Governors asked that the updated guidance be shared on Governor Hub.</p> <p>Governors asked that the Assistant Principal update the Screening, Searching & Confiscation Policy to reflect changes discussed to then be ratified at the next meeting.</p>	
16	<p>AOB</p> <ul style="list-style-type: none"> • The Principal discussed the recent schools' white paper 2022 and summarised the key points. • Governors thanked staff for leading and completing Duke of Edinburgh expeditions in other staff member's absence. 	
17	<p>NEXT MEETING DATE</p> <ul style="list-style-type: none"> • Thursday 14th July, 7pm - In person. 	