

SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING – PUBLISHED MINUTES - Tuesday 9 February 2021

No.	Item
1	<p>WELCOME AND INTRODUCTIONS</p> <p>Attending the online meeting in addition to the governors were members of the Senior Leadership Team (SLT) and BEST’s Chief Operating Officer (COO).</p> <p><u>Apologies</u> – There were no apologies for absence. <u>Declarations of Interest</u> - There were no declarations of interest relating to the agenda.</p>
2	<p>TWO TIER UPDATE</p> <p>BEST’s COO explained he is leading on Two Tier discussions with Central Bedfordshire Council (CBC). A number of meetings have taken place recently and he is keen to engage with governors.</p>
3	<p>REMOTE LEARNING</p> <p>The Vice Principal said they had a great response to the parent and student surveys with lots of positive comments. Another survey will be going out shortly. Governors discussed how the school is addressing student mental health and wellbeing.</p>
4	<p>SAFEGUARDING STUDENTS DURING LOCKDOWN</p> <p>The Assistant Principal discussed vulnerable students and the change in government advice regarding their attendance at school during lockdown. Governors discussed how contact is being maintained with vulnerable students and asked about the school’s counselling provision.</p>
5	<p>EDUCATIONAL PERFORMANCE – DATA STANDARDS: MOCK RESULTS</p> <p>The Vice Principal presented his mock analysis and discussed the work ethic, resilience and determination students had demonstrated. Governors discussed how progress and engagement was being monitored.</p>
6	<p>PRINCIPALS REPORT</p> <p>The Principal gave a verbal update on: Year 11 Parents Evening, Lateral flow tests, SWA’s Increased communication strategy, Values posters – Head of Department meetings, Staff absence, Mid-year appraisals, Numbers on Roll and Behaviour.</p>
7	<p>FINANCIAL PERFORMANCE</p> <p>Governors discussed the extra costs due to COVID and cleaning.</p>

8	SIA REPORT The Principal said the recent visit from the School Improvement Advisor went really well. Governors discussed the outcomes.
9	PLANNING APPLICATION OBJECTION Governors discussed a planning application that has been made for houses, with the entrance opposite the school entrance.
10	PAY COMMITTEE UPDATE ON PAY AWARDS The Chair explained that the Pay Committee had met to audit recommended pay progressions. They were happy with the recommendations.
11	GOVERNOR LINK FEEDBACK FROM VISITS & UPDATED MONITORING PRIORITIES The Chair reminded governors to make contact with their SLT Links. Link Visits need to be conducted once per term.
12	ADVERTISING FOR NEW GOVERNOR The Chair said JD resigned last month. Governors agreed the Chair should advertise for a new governor with SEND or Health and Safety experience.
13	MINUTES AND ACTIONS OF THE PREVIOUS MEETING Governors confirmed they had read the minutes from the last meeting. The minutes from the LGB meeting on the 10th December 2020 were agreed.
14	NEXT MEETING DATE Thursday 23rd March. Virtual Meeting held via Zoom