

## SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING

Wednesday 27<sup>th</sup> March 2019

### MINUTES

	<b>Minutes</b>
<b>1</b>	<b>APOLOGIES FOR ABSENCE &amp; DECLARATION OF PERSONAL INTEREST</b>  Apologies – One apology for absence was received from a Governor. This was accepted.  Declarations of Interest - There were no declarations of personal interest in addition to those already declared.
<b>2</b>	<b>MINUTES OF THE PREVIOUS MEETING</b>  Governors confirmed they had read the last minutes from 30 <sup>th</sup> January 2019.  The minutes from the Local Governing Body (LGB) meeting on 30 <sup>th</sup> January 2019 were agreed.  The Headteacher gave feedback on the Sleep Research that asked students not to use their phone within an hour of going to bed. Results showed their sleep improved by half an hour, they felt more positive about the future and were less tired in the morning.  No other matters arising.
<b>3</b>	<b>CHAIR OF GOVERNORS REPORT</b>  The Chair provided Governors with a written report.
<b>4</b>	<b>PRINCIPALS REPORT</b>  The Headteacher provided Governors with a written report.
<b>5</b>	<b>DATA – STANDARDS</b>

	<p>Data was presented on the following:</p> <ul style="list-style-type: none"> <li>• KS4 Predict and Mock data</li> <li>• KS5 Predict and Mock data</li> <li>• KS5 Options</li> <li>• Year 9 Predict data</li> <li>• Year 9 Options</li> <li>• SEN data</li> <li>• PP data</li> <li>• Lesson observation data</li> </ul>
	<p><b>DATA – PASTORAL</b></p> <p>Data was presented on the following:</p> <ul style="list-style-type: none"> <li>• Attendance data for KS4 and KS5</li> <li>• Exclusion data</li> </ul>
<b>6</b>	<p><b>English Baccalaureate (Ebacc)</b></p> <p>Governors discussed the government targets for Ebacc. Governors were in favour of growing the number of SWA pupils taking a language, whilst still offering a broad curriculum and giving pupil choice. SWA will continue to work closely with feeder schools to develop languages.</p>
<b>7</b>	<p><b>LINK FEEDBACK</b></p> <p>Governors provided written reports on their recent meetings with their Senior Leadership Team (SLT) link.</p>
<b>8</b>	<p><b>GOVERNOR TRAINING NEEDS IDENTIFIED</b></p> <p>Governor training requirements are being reviewed and Governors will be asked to conduct a skills audit shortly.</p>
<b>9</b>	<p><b>UPCOMING SCHOOL EVENTS &amp; GOVERNOR ATTENDANCE</b></p>

	<p>A Governor will attend the Disney BEST Musical.</p> <p>Governors will attend transition evenings and help with mock interviews.</p>
<b>10</b>	<p><b>AOB – GOVERNOR AWARD YEAR 11 AND YEAR 13 CRITERIA</b></p> <p>The Chair confirmed this item would be added to the next meeting agenda.</p>
<b>11</b>	<p><b>AOB – FORMAL APPROVAL OR THE PROCESSES, PROTOCOLS AND POLICIES</b></p> <p>The following Governor/Staff processes, protocols and policies were distributed to Governors. Governors confirmed they had read these and they were happy with them.</p> <p>Process for approving new and amended Policies and Procedures  Link Governor Meeting Protocol  Protocol for presenting papers at Governing Body Meetings  Recruitment and Induction policy for new Governors</p>
	<p><b>AOB – PROGRESS 8 PLAN MOVING FORWARD</b></p> <p>Governors discussed setting up a working group, to include some SLT members, to support a co-ordinated strategy/approach for Progress 8.</p>
	<p><b>AOB – HEADS OF DEPARTMENT (HoD) FEEDBACK</b></p> <p>The Chair discussed how Governors could provide more support to the HoDs and how Governors could gain more in-depth knowledge from the HoDs.</p> <p>The Chair proposed that once a term a couple of Governors could meet with HoDs. HoDs would provide a report outlining Strengths, Weaknesses and Risks. Governors would discuss at Local Governing Body (LGB) Meetings.</p>
	<p><b>NEXT MEETING DATE</b></p> <p>The next meeting date was confirmed as Tuesday 14<sup>th</sup> May 2019.</p>