

## SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING – PUBLISHED MINUTES - Thursday 6<sup>th</sup> February 2025

No.	Item
1	<p><b>WELCOME AND INTRODUCTIONS</b></p> <p>The Chair confirmed the running order for the agenda.</p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Vice Principal (CL), Assistant Principal (TR), Assistant Principal (CK), Assistant Principal (RG) and SENDCo (JS).</p> <p><u>Apologies</u> –Three Governors sent apologies in advance. Apologies received were accepted.</p> <p><u>Declarations of Interest</u> - There were no declarations of interest declared regarding the agenda.</p>
2	<p><b>EDUCATIONAL PERFORMANCE - Mock Results</b></p> <p>The Assistant Principal (RG) answered questions on the mock results and discussed the risks and improvement measures in place. He discussed the KS4 mock results data shared with governors and headline figures for this. Governors asked questions about the results.</p>
3	<p><b>PUPIL PREMIUM</b></p> <p>The Assistant Principal (RG) highlighted information from his report on the progress and attainment of children who are eligible for pupil premium and answered questions on the report provided. Governors thanked Associate Principal (RG) for the support provided to PP students and offered their assistance.</p>
4	<p><b>ENGLISH - Review SEF/SDP</b></p> <p>The Vice Principal (CL) gave an update on the progress of the English department and answered questions on the mock results and changes to staff.</p>
5	<p><b>SAFEGUARDING</b></p> <p>The Assistant Principal (TR) discussed his report and explained that CPOMS categories had been standardised across the Trust. He discussed the computer monitoring and filtering software system used and the benefits of this.</p>
6	<p><b>REVIEW OF EQUALITY OBJECTIVES</b></p> <p>The SENDCO (JS) presented the Equality Plan and Objectives. She provided an update on the objectives including the use of Lexia, improvements to the Learning Support physical room environment and how information is being delivered and that all the objectives had been met. Governors asked questions about the review process.</p>
7	<p><b>SEN</b></p>

	The SENDCO (JS) discussed the SEN action plan included in her report and updated on student progress. She stated the SIA will be visiting the department next week. She advised SEN needs are increasing. She discussed Alternative Provisions.
<b>8</b>	<b>BEHAVIOUR &amp; ATTENDANCE</b> Data – Pastoral Attendance/Behaviour/Exclusions  The Assistant Principal (CK) tabled an update on student praise and highlighted information from her report on attendance, behaviour and exclusions. Governors commented on the changes and transition information.
<b>9</b>	<b>PRINCIPALS REPORT</b>  The Principal highlighted from his report: <ul style="list-style-type: none"> <li>• Mock data</li> <li>• Y9 Options</li> <li>• Exclusions</li> <li>• 6th Form applications</li> <li>• Appointed new Vice Principal and interviews for Assistant Principal</li> <li>• Sports</li> <li>• United Nations event</li> <li>• Mrs Stevenson on Reception is retiring next week after over 20 years</li> </ul>
<b>10</b>	<b>POLICIES</b>  Governors discussed the policy changes and agreed they were happy to adopt the Bereavement Policy; Looked after Children Policy; Pupil Premium Policy, Educational Visits Policy, Screening, Searching & Confiscation Policy and Misuse of Drugs & Alcohol Policy. Governors were advised the Fire, Security Incident and Emergency Policy & Procedures required further updates before governors reviewed again.
<b>11</b>	<b>MINUTES AND ACTIONS OF THE PREVIOUS MEETING</b>  Governors confirmed they had read the minutes from the last meeting. The minutes from the LGB meeting on the 12 <sup>th</sup> December 2024 were agreed.
<b>12</b>	<b>AOB</b>  Governors asked about upcoming SWA events.
<b>13</b>	<b>NEXT MEETING DATE</b>  Thursday 3 <sup>rd</sup> April, 7pm. Virtual Meeting.