

Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 25th May 2023

Item		Action
1	<p>WELCOME and INTRODUCTIONS</p> <p>The Chair confirmed the running order for the agenda.</p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Vice Principal (IB), Vice Principal (CL), Associate Principal (LH) and BEST Chief Operating Officer (CS).</p> <p>Apologies – Three Governor sent apologies in advance. One Governor sent his apologies as will be late to meeting. Apologies were accepted. Declarations of Interest - No interests were declared.</p>	
2	<p>TWO TIER</p> <p>The BEST Chief Operating Officer (CS) discussed two tier updates. He confirmed that are working towards 2025 starting date in Stotfold & Shefford Cluster. He advised BEST are working on a newsletter for parents which will be sent out after half term. He will update Governors if there are any significant changes.</p>	
3	<p>EDUCATIONAL PERFORMANCE: SIXTH FORM DATA</p> <p>The Associate Principal (LH) gave an overview of Sixth Form predicted grades and attitudes to learning. Governors asked questions about targets for Year 12 and Sixth Form entry requirements.</p>	
4	<p>EDUCATIONAL PERFORMANCE: YEAR 11 MOCK RESULTS</p> <p>The Vice Principal (IB) provided a report on the mock results data. Governors queried the mock results and asked questions about strategies that have been implemented and Progress 8. The Vice Principal updated on the current exams and confirmed student feedback had been positive.</p>	
5	<p>YEAR 9 & POST 16 OPTIONS</p> <p>The Vice Principal (IB) provided a report and answered questions on the Year 9 and Post 16 Options. Governors asked questions about options and impact of two tier. The Vice Principal discussed the impact of staffing on specific subjects.</p>	
6	<p>STAFF & PARENT QUESTIONNAIRE RESULTS</p> <p>The Vice Principal (CL) gave an update on the Staff Questionnaires and answered questions from Governors. Governors questioned staff concerns about behaviour/praise, attendance and PSHE/tutor time.</p>	

7	<p>GOVERNOR COMMUNITY AWARD NOMINATIONS</p> <p>The Clerk confirmed outcome of Governor votes for nominations received from Year 11 and Year 13 Tutors. The Chair of Governors asked that all Governors that hadn't already voted confirm their votes by tomorrow with the Clerk so she can confirm the overall winners. Governors acknowledged the large number of nominations received this year.</p>	
8	<p>OPEN DAYS, PARENTS MEETING & TUTOR MEETING</p> <p>The Principal discussed upcoming Open Days, Parents Meeting & Tutor Meeting. Governors are welcome to attend these evenings. The Chair of Governors discussed Governors attending these events.</p>	
9	<p>OFSTED ANNUAL REPORT</p> <p>The Principal highlighted areas from the SWA Ofsted Report provided. He explained that this was available online now. Governors commented on the positivity of the Ofsted Report. The Principal discussed the SIA Report and confirmed this was very positive. Governors asked for further information related to the curriculum section.</p>	
10	<p>PRINCIPAL'S REPORT</p> <p>The Principal highlighted the following from his report:</p> <ul style="list-style-type: none"> • SWA Choir sung at Sir Samuel Whitbread's Thanksgiving service and Coronation Service at All Saints Church in Clifton. • The GCSE, BTEC and A Level exams are now all underway and going well. • The Y10 Mocks also took place this half term. • In three national finals, and finally the U16 boys football team played in the national cup final but lost out 5-4 on penalties. • Teacher strikes • Staff absence • Safeguarding • Attendance • Budget <p>Governors asked questions about suspensions, appraisals, absence costs, the recent Clifton meeting on local youth behaviour and two tier strategy.</p>	
11	<p>POLICIES</p> <p>Governors discussed the policy changes and agreed they were happy to adopt the Assessment Policy and Marking & Feedback Policy following an update to the Assessment Policy based on earlier governor feedback.</p>	
12	<p>MINUTES and ACTIONS OF THE PREVIOUS MEETING</p> <p>Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 30th March 2023 were agreed.</p>	

13	AOB <ul style="list-style-type: none"> • Chair confirmed that advertised for new staff governor. • Chair discussed Governor/SLT Link process. SLT/Governor Links for next year will be confirmed at the next meeting. • Chair feedback on the Safeguarding Audit. • Principal explained potential updates to SEF to provide consistent feedback with real data such as questionnaires. 	
14	NEXT MEETING DATE Thursday 13th July, 7pm. In Person Meeting.	