

SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING – PUBLISHED MINUTES- Tuesday 15 September

No.	Item
1	<p>WELCOME AND INTRODUCTIONS</p> <p>Attending the online meeting in addition to the governors were members of the Senior Leadership Team (SLT).</p> <p><u>Apologies</u> – There were no apologies for absence. <u>Declarations of Interest</u> - There were no declarations of personal interest relating to the agenda.</p>
2	<p>ELECT CHAIR AND VICE CHAIR</p> <p>Governors voted for the reappointment of the Chair and Vice-Chair. SD was duly elected as Chair for 2020/21. KD was duly elected as Vice-Chair for 2020/21.</p>
3	<p>PRINCIPALS REPORT</p> <p>The Principal gave updates on COVID-19, Centre Assessment Grades, Staffing ,Budget, Development Plans, Numbers on Roll, Attendance, Exclusions, Matters Arising: GDPR and Safeguarding and Community Engagement.</p>
4	<p>FINANCIAL PERFORMANCE</p> <p>The Principal confirmed that BEST’s Chief Finance Officer would attend the next LGB Meeting to report on the budget.</p>
5	<p>EDUCATIONAL PERFORMANCE</p> <p>Governors discussed the GSCE, A LEVEL and BTEC results.</p>
6	<p>SCHOOL CALENDAR</p> <p>Governors discussed upcoming school events including the virtual open evenings and postponed Awards Evening.</p>
7	<p>CONFIRM SCHEME OF DELEGATION</p> <p>The Chair confirmed the membership of the Governing Body for this academic year and referred Governors to their roles and responsibilities as outlined in the BEST Governance Handbook.</p>
8	<p>SKILLS AUDIT OUTCOMES</p> <p>Governors have completed an annual Skills Audit to help identify training and development needs. Outcomes will be discussed at the next meeting. An overview of the training opportunities available to Governors was given. Governors agreed to advertise for a Support Staff Governor.</p>

9	MINUTES AND ACTIONS OF THE PREVIOUS MEETING Governors confirmed they had read the minutes from the last meeting. The minutes from the LGB meeting on the 7 th July 2020 were agreed.
10	POLICIES The following policy was adopted by Governors: Behaviour Management inc Exclusions & Physical Intervention Policy JAN2020
11	AOB Governors discussed Staff Well-being and the support being offered to Staff at present.
12	NEXT MEETING DATE Next meeting date confirmed as Tuesday 13 th October.