

SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING

Tuesday 12th May

PUBLISHED MINUTES

No.	Item
1	<p>WELCOME AND INTRODUCTIONS</p> <p>Attending the online meeting in addition to the governors were members of the Senior Leader Team (SLT) and BEST Chief Finance Officer.</p> <p><u>Apologies</u> – There were no apologies for absence.</p> <p><u>Declarations of Interest</u> - There were no declarations of personal interest relating to the agenda.</p>
2	<p>FINANCES INC. BUDGET</p> <p>BEST Chief Finance Officer gave a verbal update of the budgeting process to Governors.</p> <p>She explained that the process starts in February and budgets are approved at the June Board of Trustees meeting.</p> <p>Governors discussed ways of applying for additional grants, which tend to follow government initiatives.</p>
3	<p>UPDATE ON PARENT SURVEY</p> <p>Vice Principal gave a verbal update on the Parent Surveys that were sent out.</p> <p>109 parental responses from Year 9, 98 from Year 10. Main concerns were well-being of students and consistency from teaching staff in terms of setting work. The Vice Chair explained how these concerns were being addressed. Responses were overwhelmingly positive and supportive of the staff. These comments have been shared with the staff.</p> <p>Very few parental responses from Year 11 and Year 12 parents in comparison. General feeling of Year 11s feeling disconnected. The Vice Principal explained how this was being addressed.</p> <p>Governors discussed how the trialling of online tutorials was going.</p>
4	<p>PROPOSAL FOR SCHOOL RE-OPENING</p>

	<p>Vice Principal gave a verbal update on SWA's plan for the school reopening following the recent government announcement.</p> <p>He explained that the government guidance states a maximum of 15 students in a class. Students and staff are required to stay 2 metres apart to socially distance. The government have said to prioritise Years 10 and 12 returning to school.</p> <p>Governors discussed how effective measures could be put in place at SWA.</p> <p>The Vice Principal demonstrated how and when different year groups could return to school and how learning could be delivered via the classroom and online.</p>
5	<p>YEAR 9 OPTIONS</p> <p>Vice Principal gave a verbal update on the Year 9 options now they are in. Students will be focusing more on their option subjects after half term. This will ease Year 9 workload.</p>
6	<p>PRINCIPALS REPORT/COVID 19 UPDATE</p> <p>Principal discussed staff vacancies and appointments. He confirmed that a staff appointment has been made for Languages.</p> <p>There are vacancies for Psychology, Food and Science.</p>
7	<p>OPEN DAYS, PARENTS MEETINGS & TUTOR MEETINGS</p> <p>Assistant Principal gave a verbal update on transition plans, explained that SWA will have to do things differently than usual.</p> <p>SWA are aiming for increased communication from now until September. The first step will be a questionnaire to Year 8s, followed by some FAQs.</p> <p>She discussed current thinking about transition events including 'Meet the Tutor', Taster Days and Step Up Day.</p>
8	<p>MINUTES AND ACTIONS OF THE PREVIOUS MEETING</p> <p>Governors confirmed they had read the last minutes. The minutes from the Main LGB meeting on the 28th April 2020 were agreed.</p>
	<p>NEXT MEETING DATE</p> <p>Next meeting date was confirmed as Tuesday 7th July.</p>