

SAMUEL WHITBREAD ACADEMY (SWA) – GOVERNING BODY MEETING

Tuesday 10th September 2019

MINUTES

	Minutes	Action
1	<p>APOLOGIES FOR ABSENCE & DECLARATION OF PERSONAL INTEREST</p> <p>Two newly appointed Governors and one newly appointed Associate Governor were introduced.</p> <p>Apologies - No apologies for absence were received.</p> <p>Declarations of Interest - There were no declarations of personal interest in addition to those already declared.</p>	
2	<p>MINUTES OF THE PREVIOUS MEETING</p> <p>Governors confirmed they had read the last minutes. The minutes from the Main LGB meeting on 16th July 2019 were agreed.</p>	
3	<p>CHAIR OF GOVERNORS REPORT</p> <p>The Chair gave a verbal report to Governors highlighting some of the areas she has been concentrating on. These included:</p> <ul style="list-style-type: none">• Recruiting new governors• Producing the new Vice Principal advert with the Principal• Meeting regularly with the Principal to discuss a range of matters including the School Development Plan	
4	<p>PRINCIPAL'S REPORT</p> <p>The Principal gave a verbal report to Governors. Highlights included:</p> <ul style="list-style-type: none">• An advertisement for a new Vice Principal is now out.• Apart from the vacant Vice Principal post, SWA are fully staffed. Safeguarding training and single central record have already been completed by staff.• SWA are now RFU School of the Year. The Principal gave thanks and recognised the achievement of teaching staff in achieving this. Additional thanks was given to all students and teaching staff who offered support throughout.	

	<ul style="list-style-type: none"> • Students are to park around the back where more spaces have been marked out. Staff to park out the front. • Library has moved to allow more space for the sixth form. 	
5	<p>FINANCE INFORMATION</p> <p>The Principal confirmed this would be covered at a future LGB meeting.</p>	
6	<p>DATA – STANDARDS</p> <p>The Principal delivered a presentation on the A-Level and GCSE results.</p>	
7	<p>GOVERNOR QUALITY OF EDUCATION REVIEW</p> <p>The Vice-Chair presented a Governor Quality of Education Review document to Governors. This outlined a new process for Governors to assist them with monitoring and evaluating the implementation and impact of education within the school. This works alongside the new OFSTED framework.</p> <p>Governors confirmed they were happy to ratify and adopt the Governor Quality of Education Review.</p>	
8	<p>TRAINING NEEDS</p> <p>Governors discussed training the opportunities available to them and confirmed they were all able to attend the BEST Annual Conference.</p>	
9	<p>UPCOMING SCHOOL EVENTS AND GOVERNOR ATTENDANCE</p> <p>Governors were given a list of upcoming school events and were asked to attend.</p> <p>The Chair and Vice-Chair are presenting the Community Awards at the upcoming Awards Evening and other governors confirmed they will be attending.</p>	
10	<p>AOB – INC. CHAIR/VICE-CHAIR REAPPOINTMENT</p> <p>Governors were asked to vote for the reappointment of the Chair and Vice-Chair. Both Chair and Vice-Chair commented they were happy to continue in their posts for this academic year.</p> <p>Voting took place and Chair and Vice-Chair both reappointed for 2019/20/</p>	
11	<p>NEXT MEETING DATE</p> <p>Next meeting date confirmed as Tuesday 8th October.</p>	