Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes – Thursday 21st May 2026

Item		Action
1	**WELCOME and INTRODUCTIONS** The Chair of Governors advised a new Community Governor (CH) has been appointed to the Governing Board. The Chair of Governors advised Governor (RH) has agreed to be the new Sustainability Link Governor alongside Health & Safety role and Governor (SM) has agreed to be the new KS5 Link Governor alongside exam's role. She reminded Governors they can send their questions in advance to meeting as well on the night and there is governor/mentor training available. Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Vice Principal (IB), Assistant Principal (AO) and Assistant Principal (RG). Apologies – Three Governors sent apologies in advance. Apologies were accepted. There were no Declarations of Interest declared regarding the agenda.	
2	**YEAR 9 & POST 16 OPTIONS** The Vice Principal (IB) highlighted from his reports the trends and patterns and confirmed the options choices for Y9 and Y12 haven't changed significantly since last year. The Vice Principal (IB) answered questions on the impact of pending changes to progress 8, demand for subjects and student outcomes.	
3	**ATTENDANCE** The Assistant Principal (RG) discussed his report and highlighted the plans in place and strategies being used to improve attendance. He answered governor questions on attendance strategies, disadvantaged and SEND students, transition and reasons for absence. Governors requested that the Assistant Principal (RG) provide a further update at the next meeting.	
4	**EDUCATIONAL PERFORMANCE** The Assistant Principal (RG) shared the KS4 Headlines. He advised that Easter schools were very well attended. He stated an English Graduate Tutor has been working with disadvantaged students. There were no questions.	
5	**PUPIL PREMIUM** The Assistant Principal (RG) highlighted from his report that Easter School was a success with an increase in PP attendance. He advised that every trip track PP attendance and there is funding. He discussed support for PP students through access to the Arts. He answered governor questions on PP work experience and attendance.	
6	**SEN** The Chair advised that the SENDCo (JS) is unable to attend the meeting and asked the Clerk to add SEN to the next meeting agenda.	

7	**SAFEGUARDING** The Assistant Principal (AO) discussed his report and the safeguarding audit. He highlighted from his report the discriminatory flow chart and focus on this with students. He discussed different categories and number of CPOMS logs. He stated the annual external safeguarding audit went very well and student feedback was very positive. He addressed Governor questions about the challenges of LA referrals and capacity of the team.	
8	**GOVERNOR COMMUNITY AWARD NOMINATIONS** The Chair asked that all Governor vote for nominations received from Year 11 and Year 13 Tutors.	
9	**PRINCIPAL'S REPORT** The Principal highlighted the following from his report: • SIA Visit • Safeguarding Report • Athletics through to nationals. U19 girls won the plate at Rosslyn Park 7s and U19 boys won the football national cup. • Dance Show rescheduled. Adams Family rehearsals going well. • Duke of Edinburgh – over 100 students doing Bronze. • Development plans. • Budget & Staffing • Last day for Y11 and Y13. • AI - Road Map and Working Groups. • Complaints. Governors asked questions about Benedict's Law.	
10	**POLICIES** Governors discussed the policy changes and agreed they were happy to adopt the Provider Access Policy, Relationships and Sex Education Policy and Behaviour Management inc Exclusions & Physical Intervention Policy.	
11	**MINUTES and ACTIONS OF THE PREVIOUS MEETING** Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 19th March 2026 were agreed.	
12	**AOB** The Chair discussed the HoDs Presentations to Governors w/c 22nd June 2026.	
13	**NEXT MEETING DATE** • Thursday 9th July, 7pm. In Person Meeting.	