

# GCE RESULTS 2019

Results will be available for collection between 8.00am and midday  
from the Academy on **THURSDAY 15<sup>th</sup> AUGUST 2019**

## Result slips will only be given to candidates

If candidates cannot collect their own results, then a letter of authorisation written by the candidate must be provided by the collector (even parents must have this letter if they are collecting results on your behalf). **Alternatively, please complete the form below and return to the exams office before the summer term ends.**

*Please ensure the collector brings in photographic identification i.e. driving licence or passport*

## THE SCHOOL IS UNABLE TO GIVE OUT RESULTS OVER THE TELEPHONE FOR REASONS OF CONFIDENTIALITY AND SECURITY

Results will be posted to each candidate if:

- a) A stamped addressed A5 envelope is handed to the Exams Office
- b) The envelope is addressed to yourself using your full name
- c) On the back of the envelope you make a note of your candidate number

**If you feel your result is below what you expected, it must be brought to the Exams Office attention.**

There is a deadline of mid-September 2019 for submitting non-priority appeals. Further information on this will be provided in your results envelope.

### CERTIFICATES

Certificates can be collected from the Exams Office as soon as they are received (usually by December). They can also be sent to you but you will need to pay a small fee to cover the postage. We prefer not to post certificates because of the risk of them being lost en-route. If you would like your certificates posted home, please bring a self-addressed hard backed/stamped envelope to the exams office.

PLEASE NOTE: WE ARE ONLY OBLIGED TO KEEP CERTIFICATES FOR 12 MONTHS, PLEASE ENSURE THAT YOU COLLECT YOURS – THEY ARE EXPENSIVE TO REPLACE.

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### Results collection permission slip

Student Name \_\_\_\_\_ Year \_\_\_\_\_

I give permission for:

(Name) \_\_\_\_\_

(Relationship to student) \_\_\_\_\_ to collect my exam results.

Student signature \_\_\_\_\_ Date \_\_\_\_\_